



NEOVITA also offers ICDL !!!

NeoVita Computer Centre is an accredited test centre in Singapore for International Computer Driving Licence (ICDL).

You can take your exams at NeoVita and be certified to gain international recognition for your computer knowledge.

ICDL is an internationally recognized qualification that enables people of all ages to demonstrate their competence in computer skills. It helps to provide proof of computer competency of potential employees.

ICDL program is administered on global basis by European Computer Driving Licence Foundation.

Note: The "International Computer Driving Licence," and the "ICDL & Globe Device" are registered trademarks of The European Computer Driving Licence Foundation Ltd.



Don't be left behind, acquire that technology knowledge. Its not too late, we will be there to guide you !!!

We also provide other services:

Internet/Computer Rental

Printing/Scanning Services

Photocopying/CD Recording

Projector Rental

THE NEOVITA ADVANTAGE

- N** - o nonsense training programmes for your work requirement backed by reputable organization for your international certification needs.
- E** - xcellent trainers who are professionals in their field of expertise supported by availability of latest computer hardware with a guaranteed 1:1 user to computer ratio.
- O** - utstanding internet presence (www.neovitagroup.com) supported by its own E-Learning site (www.neovita.com.sg) for continued student engagement even when they are already working overseas.
- V** - ery flexible training hours catered to your demanding schedule and re-admission availability for those who have suddenly met unforeseen disturbances.
- I** - ndividualized training topics and schedule is also available. Suited for working professionals and specific requirements of other students.
- T** - raining affordability anchored on "value for money" approach.
- A** - ccessibility of location. We are located at the CBD area, you don't need longer travel time to reach us. Because we value your limited time availability.



NEOVITA TRAINING CENTRE PTE LTD

02-17 Fook Hai Building
150 South Bridge Road
Singapore 058727

Tel: 6534-5830 / Telefax: 6532-2316
Website: www.neovitagroup.com
Email: inquiry@neovitagroup.com



NEOVITA TRAINING CENTRE PTE LTD

ENTREPRENEURSHIP AND BUSINESS MANAGEMENT

Start your own business now, call for other details!!!



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ENTREPRENEURSHIP AND BUSINESS MANAGEMENT

This training programme is intended for participants who wanted to have a firm foundation in how to start and manage a business. Insights from seasoned entrepreneurs and educators will provide a broader perspective on how to survive the unforgiving world of business.

Concepts and business theories together with real-life experience conducted in lecture-style and classroom presentations form the main bulk of this training. A business project with participants own business proposal to be prepared and submitted at the end of the training makes it very much appealing to participants wanting to have a right footing in their intended business.

This is a six (6) months training programme that will include several Skills Components (SC). Certificate of Completion is to be awarded after finishing the required SCs.

Preparing for our future lies in our hand. In a very unpredictable world, it is by taking responsibility that we would be able to have greater control of what's ahead. Becoming an entrepreneur is your key, but it takes extra effort and the right mindset. We aim to tackle this through education and proper training.

SC-3.1 Legal Requirements, Business Planning - Types of business to start, legal requirements, topics on how to find business and assess business opportunity including business planning.

SC-3.2 Sales and Marketing - Topics on sales and marketing, proper advertising and promotional activity.

SC-3.3 Accounting and Finance - Topics on accounting and finance for entrepreneurs, financial intelligence, computerization, and other tools of the trade.

SC-3.4 Organizational Behavior - Topics on organizational behavior, business leadership, inside and outside customer, and customer service.

SC-3.5 Walkabout Tour - Actual business ocular observation and analysis.

SC-3.6 Business Project - Business Plan for your business proposal.

CASH PAYMENT: S\$ 280.00 (net of \$40 discount)

INSTALLMENT: S\$ 160.00 - Downpayment
S\$ 160.00 - After 1st month

S\$ 320.00 - Full Payment

Note: Fee is inclusive of study materials and uniform

**Prices are subject to change without prior notice.*

DURATION & SCHEDULE OF TRAINING

TRAINING DURATION - SIX (6) Months

Classes are normally conducted every:

**1st and 3rd Sunday of the Month and
2nd and 4th Sunday of the Month**

3:00PM - 5:00PM

Note: This is a general schedule, call 6534-5830 / 9150-1132 for available schedule offered every term.

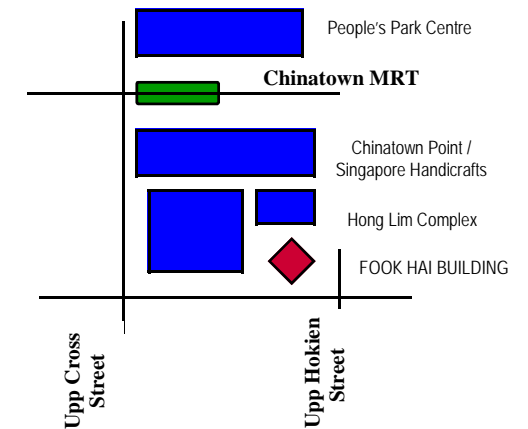
**Be an Entrepreneur!!!
Equip today, prepare for the future !!!**

HOW TO REACH US???

By MRT:

Alight at CHINATOWN MRT Station, then take EXIT - E and walk up to CHINATOWN POINT.

Walk along UPPER CROSS STREET until you reach SOUTH BRIDGE ROAD then turn left and walk up to FOOK HAI BUILDING, go up to unit no. 02-17.



By Bus:

Take Bus 54, 63, 80, 166, & 197 alight along SOUTH BRIDGE ROAD (in-front of South Bridge Court just after Nankin Row and before China Square), just cross the road through an overhead bridge to go to FOOK HAI BUILDING.



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