

## THE NEOVITA ADVANTAGE

- N** - o nonsense training programmes for your work requirement backed by reputable organization for your international certification needs.
- E** - xcellent trainers who are professionals in their field of expertise supported by availability of latest computer hardware with a guaranteed 1:1 user to computer ratio.
- O** - utstanding internet presence (www.neovitagroup.com) supported by its own E-Learning site (www.neovita.com.sg) for continued student engagement even when they are already working overseas.
- V** - ery flexible training hours catered to your demanding schedule and re-admission availability for those who have suddenly met unforeseen disturbances.
- I** - ndividualized training topics and schedule is also available. Suited for working professionals and specific requirements of other students.
- T** - raining affordability anchored on "value for money" approach.
- A** - ccessibility of location. We are located at the CBD area, you don't need longer travel time to reach us. Because we value your limited time availability.



Don't be left behind, acquire that knowledge and skills you need. Its not too late, we will be there to guide you !!!

### We also provide other services:

- Meeting / Computer Room Rental
- Internet/Computer Rental
- Printing / Photoprinting / Scanning
- Photocopying/ Ring Binding / Laminating
- CD Recording / Projector Rental

### Entrepreneurship and Business Management Training

- SC 3.1** - Business Ideas, Legal Requirement, Business Planning
- SC 3.2** - Sales and Marketing, Advertising and Promotion
- SC 3.3** - Accounting and Finance, Computerization, Tools of the Trade
- SC 3.4** - Leadership, Organizational Behavior, Business Tips
- SC 3.5** - Walkabout Tour
- SC 3.6** - BUSINESS PLAN PROJECT

Sessions are held on **SUNDAY** (3:00PM - 5:00PM / 1<sup>st</sup> & 3<sup>rd</sup> or 2<sup>nd</sup> & 4<sup>th</sup> Sunday) at a very **affordable \$ 280.00/per student.**



**NEOVITA TRAINING CENTRE PTE LTD**

02-17 Fook Hai Building  
150 South Bridge Road  
Singapore 058727

Tel: 6534-5830 / Telefax: 6532-2316  
Website: www.neovitagroup.com  
Email: inquiry@neovitagroup.com



**NEOVITA TRAINING CENTRE PTE LTD**

### FOOD & BEVERAGE SERVICES TRAINING



Be **CERTIFIED** now, call us up for other details!!!

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## FOOD AND BEVERAGE SERVICES TRAINING

This training aims to teach participants on the standard food and beverages services. It is designed for those who wanted to be employed in the food and beverage industry which includes restaurants, hotels, lodgings, catering, in-company facilities, etc. Participants gain knowledge on how to deliver the service needed in the food and beverage industry which is the essential skills needed to meet customers needs.

It will be conducted based on the internationally-accepted training procedures in the food and beverage industry to be delivered by experienced professionals.

The training combines lectures, demonstrations, video with hands-on training, practices and assessment. It also include Heartsaver First Aid/CPR Training from American Heart Association, TESOL English Language certification, and Fire Safety and Emergency Training from Singapore Civil Defense Force (SCDF). An optional assessment with certificate from American Hotel & Lodging Association under the supervision of Continental Educators Academy will be offered after participants finished their regular training.

### SESSION TOPICS

- SC-6.1** Food and Beverages Operation / Select Restaurant Service Staff, Hotel Food Service Staff, Beverage Service Staff.
- SC-6.2** Responsible Alcohol Service / Menu Development/ Food Services Supplies and Equipment / Facility Design, Décor, and Cleaning.
- SC-6.3** Casual/Theme Restaurants / Banquets and Catered Events/ Room Service / On-Site Food Service Operation.
- SC-6.4** Sanitation, Safety, Security, Health, and Legal Issues / Labor and Revenue Control.
- SC-6.5** Personality Development for Food and Beverage staff.
- SC-2.6 - Heartsaver First Aid Course**—First Aid Training course to be conducted by **American Heart Association**. Participants will be awarded with First Aid certification card valid for two (2) years.
- SC-2.7 - SCDF Fire Safety Training** — One-day Fire Safety Training conducted by Singapore Civil Defense Force.
- SC-2.9 - English Competency with TESOL Assessment** — Essential English language training for F&B Staff with TESOL assessment to verify their English competency.

**CASH PAYMENT: S\$ 800.00** (net of S\$150 discount)

**INSTALLMENT:** S\$ 350.00 - Upon Registration  
S\$ 100.00 - Monthly (6x)

TOTAL: S\$ 950.00

**Note:** \*Prices includes books, learning materials, ID & uniform. Prices are subject to change without prior notice.

Call 65345830  
for schedule!

### DURATION & SCHEDULE OF TRAINING

**TRAINING DURATION - Six (6) Months**

**(8 x of 3 hrs. & 4 x 6 hrs class sessions)**

Classes are normally conducted every:

**1st and 3rd Sunday / 2nd and 4th Sunday of the Month**

9:00AM - 12:00NN - 12:00NN - 3.00PM

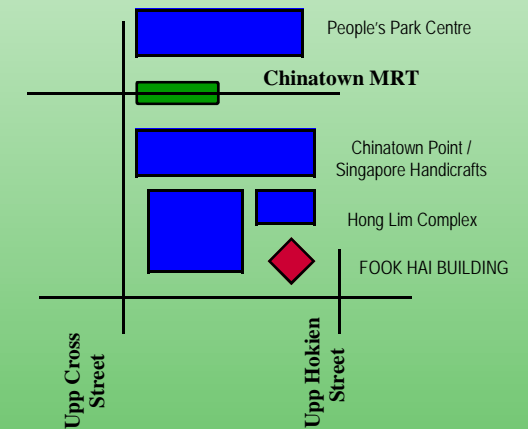
**Note:** This is a general schedule, call 6534-5830 / 6532-2316 for available schedule offered every intake.

### HOW TO REACH US???

#### By MRT:

Alight at CHINATOWN MRT Station, then take EXIT - E and walk up to CHINATOWN POINT.

Walk along UPPER CROSS STREET until you reach SOUTH BRIDGE ROAD then turn left and walk up to FOOK HAI BUILDING, go up to unit no. 02-17.



#### By Bus:

Take Bus 54, 63, 80, 166, & 197 alight along SOUTH BRIDGE ROAD (in-front of South Bridge Court just after Nankin Row and before China Square), just cross the road through an overhead bridge to go to FOOK HAI BUILDING.



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